



Shri. Aillak Pannalal Digambar Jain Pathashala's
Jain-Minority Institute

Hirachand Nemchand College of Commerce, Solapur Autonomous College

(Affiliated to P. A. H. Solapur University, Solapur)
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RULES FOR ADMISSION TO THE FIRST YEAR OF UG & PG COURSES: 2021-2022

Introduction:

Our **Shri.Aillak Pannalal Digambar Jain Pathashala, Solapur** is one of the pioneering Charitable Educational Institutions which was established in the year 1885 in Solapur in the State of Maharashtra. The Trust is engaged in imparting education in various streams through various educational units established and being administered by our Trust.

Various Educational units established and being administered by the parent Trust include, Walchand Institute of Technology – an engineering college offering UG, PG & Ph.D. programs; Walchand College – UG & PG programs in Arts, Science, Bio-technology, Social work and also Ph.D. in Arts & Science subjects; Hirachand Nemchand College of Commerce offering B.Com., BBA, BCA, M.Com., MBA, programs; Kasturbai College of Education – D.Ed., B.Ed., M.Ed., etc. The Trust also runs Junior colleges in Arts, Science & Commerce faculty, schools in Solapur city, Ashti Taluka in Mohol & at Kunthalgiri in Osmanabad District in the State of Maharashtra.

Hirachand Nemchand College of Commerce, Solapur established in 1972 is a recognized Minority college and has received now the status of Autonomous College from the academic year 2021-2022. HNCC is Accredited by NAAC with A Grade, also has been awarded recognition by the University Grants Commission under Section 2(f) & 12(b) of the UGC Act. HNCC is now an autonomous college and permanently affiliated to the Punyashlok Ahilyadevi Holkar Solapur University, Solapur. The management program i.e. Master of Business Administration (M.B.A.) is approved by the All India Council for Technical Education, New Delhi.

1.0 GENERAL:

- 1.1 The information given herein is applicable for admission in **HIRACHAND NEMCHAND COLLEGE OF COMMERCE, SOLAPUR** to the FIRST YEAR of UG & PG Courses. The candidates seeking admission shall submit their applications ONLINE as per the schedule declared on the website from time to time.

1.1.1 Abbreviations used in this information brochure:

HNCC	:	Hirachand Nemchand College of Commerce, Solapur
UG	:	Under-graduate Courses
PG	:	Post-graduate Courses
B.Com.	:	Bachelor of Commerce
BBA	:	Bachelor of Business Administration
BCA	:	Bachelor of Computer Applications
M.Com.	:	Master of Commerce
MBA	:	Master of Business Administration
Grant	:	Grant-in-aid
NG	:	Non-Grant Division
AICTE	:	All India Council for Technical Education, New Delhi
DTE	:	Directorate of Technical Education, Maharashtra State, Mumbai
DE	:	Directorate of Education, Pune
UGC	:	University Grants Commission, New Delhi

1.2 Following courses are offered by our Autonomous College for the academic year 2021-2022

(A) Grant Section

Sr.	Course / Branch	Duration	Intake
A]	Under-Graduate Courses		
1.	B.Com. (Grant-in-aid)	3 Years	360

(B) Non-Grant Section

Sr.	Course / Branch	Duration	Intake
A]	Under-Graduate Courses		
1.	B.Com. (Non-Grant)	3 Years	120
2.	B.B.A. (Non-Grant)	3 Years	120
3.	B.C.A. (Non-Grant)	3 Years	60
B]	Post-Graduate Courses		
1.	M.Com. (Advance Costing) (Non-Grant)	2 Years	100
2.	M.Com. (Advance Accounting) (Non-Grant)	2 Years	50

- Admissions to B.Com.-I/BBA-I/BCA-I & M.Com.-I will be processed on the basis of marks obtained at the qualifying examination.
- **Course Structure & Examination Schemes** for the above courses is given in **ANNEXURE-I**.

1.2.1 The candidates seeking admission to the First Year of Three Year UG Degree Course (**B.Com./B.B.A./B.C.A./M.Com.**) shall submit ONLINE applications as per the schedule declared on the website from time to time.

- 1.3 No document will be accepted after the last date and time prescribed for receiving applications.
- 1.4 The candidate shall submit ONLINE only one application form, which will be accepted at "**Hirachand Nemchand College of Commerce, Solapur**" up to the last date and time. In case a candidate submits more than one application, he/she should give reference of earlier application/s on the latest application. *The admission authority shall consider the **latest one only**.*
- 1.5 The admission shall be strictly in the order of inter-se merit of the candidates. Inter-se merit means the order of merit as defined by the Competent Authority.
- 1.6 **In the case of online submission of form, it will be the sole responsibility of the candidate that it must be complete in all respects and the data should be filled in correctly. In the case of any mistake in data feeding or submitting false details/information, the college will not be responsible for any loss to the candidate, if any.**
- 1.7 **NO INDIVIDUAL CORRESPONDENCE/ COMMUNICATION WILL BE MADE WITH THE CANDIDATES IN ANY RESPECT.** The candidates are advised to visit our website www.hnccsolapur.org from time to time for detailed schedules, notices, merit lists, allotment lists, etc.

2.0 ELIGIBILITY CRITERIA

In order to secure admission to first year of UG / PG degree course in Commerce, the candidate should fulfill the following eligibility criteria;

2.1 Eligibility criteria for UG Course - B.Com.

- Students passing out Higher Secondary Certificate Examination (HSC of any board) are eligible to apply for admissions to the B. Com. program.
- The ratio for admission would be 80:20, where 80% students will be from junior section of same institute and the remaining 20% seats are allotted to the applicants from other colleges.

2.2 Eligibility criteria for UG Course - B.B.A. / B.C.A.

As per Affiliated University Norms & Guidelines, Candidates who have completed any 10 + 2 in any stream will be eligible for the enrollment of BBA and BCA courses. Allotment of seats will be done strictly as per inter-se merit of the candidate. There shall be no other reservation except 50% quota seats for Jain Religious Minority Candidates. The admissions will be processed as per schedule declared on the website of the college for confirmation of seat at the college.

Schedule for this process will be repeated for vacant seats for upto a maximum of 3 rounds as per vacancy status till all the seats are filled.

- As per State Government policy for UG courses, scholarships are available only to SC & ST candidates.

2.3 Eligibility criteria for PG Course - M.Com.

Students passing out B.Com. Degree course are eligible to apply for admissions to the M. Com. program. Admissions will be processed strictly as per the inter-se merit of the candidates and the number of seats available.

2.4 Eligibility Criteria for Candidates who are persons with Disability:

In addition to the basic qualification mentioned as above, candidates with Disability may seek admission as per Government Rules.

General Notes:

1. If **letter grades** are assigned instead of marks at SSC, HSC or its equivalent examination the candidate must obtain the certificate of conversion of letter of grades into marks from the competent authority where from the candidate has passed the examination. The candidate should produce such certificate at the time of submission of application form. The Eligibility shall be decided based on the equivalent marks submitted by such candidates.
3. If the candidate reappears for the qualifying examination (Std. XII or its equivalent) **with all subjects** then the marks obtained in the **latest examination** will only be considered for determining the eligibility criterion and **calculation of normalized Board Marks**.

3.0 COURSES & ALLOCATION OF SEATS : –

3.1 ALLOCATION OF SEATS:-

- Statutory reservation of Sports candidates, Ex-Servicemen and physically challenged candidates are available as per norms.
- Hirachand Nemchand College of Commerce, Solapur being a Minority college, 50% of the seats are available for the candidates belonging to Jain Religious Minority and remaining seats will be filled in from amongst the candidates from general category on purely inter-se merit basis.
- As per University Circular No.SUS/ADM/2016-17/3443 dated 29th May, 2017 out of total seats available only for **B.Com.-I**, 80% seats will be filled in from amongst the students of the Hirachand Nemchand College of Commerce, Junior College, Solapur and remaining 20% seats will be filled in from amongst the students from

other colleges on inter-se merit basis. In case, 80 percent quota for the attached Junior College remains unutilized, the students from other Junior Colleges may be admitted on inter-se merit basis. So also in case, 20 percent quota for other college remains unutilized, the students from attached Junior Colleges may be admitted on inter-se merit basis.

- The above provision of 80% & 20% will not be applicable for BBA & BCA Courses at Hirachand Nemchand College of Commerce, Solapur.

4.0 ASSIGNMENT OF MERIT NUMBER :

4.1 MERIT NUMBER :-

- For B.Com., BBA, BCA & M.Com. Admissions will be processed on the basis of absolute marks obtained by the candidate at the qualifying examination.
- **Assignment of a Merit number does not indicate or ensure admission to any seat.**

4.2 Relative Merit in Case of Tie:

In the case of candidates securing equal **positive composite score**, their relative merit will be fixed on the basis of the following order of preference:

4.2.1 For (B.Com.) Admissions -

- a. A candidate securing higher Percentage of marks in the subject Accountancy at HSC (Std. XII).
- b. A candidate securing higher Percentage of marks in the subjects Economics at HSC (Std. XII).
- c. A candidate securing higher Percentage of marks in Mathematics at SSC (Std. X) Examination.
- d. A candidate securing higher Percentage of marks in Aggregate at SSC (Std. X) Examination.
- e. Birth Date of the candidate. (Elder Candidate will be given preference)

4.2.2 For (BBA/BCA) Admissions -

- a. A candidate securing higher Percentage of marks in the subject English at HSC (Std. XII).
- b. A candidate securing higher Percentage of marks in Aggregate at SSC (Std. X) Examination.
- c. A candidate securing higher Percentage of marks in English at SSC (Std. X) Examination.
- d. A candidate securing higher Percentage of marks in Mathematics at SSC (Std. X) Examination.
- e. Birth Date of the candidate. (Elder Candidate will be given preference)

4.2.3 For M.Com. Admissions -

- A candidate securing higher Percentage of marks in the Final Year (i.e. Third Year/Sem.V & VI) Examination.
- A candidate securing higher Percentage of marks in Accountancy at HSC (Std. XII) Examination.
- A candidate securing higher Percentage of marks in Aggregate at HSC (Std.XII) Examination.
- A candidate securing higher Percentage of marks in Mathematics at SSC (Std. X) Examination.
- A candidate securing higher Percentage of marks in Aggregate at SSC (Std. X) Examination.
- Birth Date of the candidate. (Elder Candidate will be given preference)

4.3 Change of Marks due to verification

- If the marks in the qualifying examination are modified due to verification and the same is duly certified by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent, the same shall be reported to the admission authority immediately.
- However the effect of the change will be taken into consideration only for the subsequent round (s) of admission.

5.0 SELECTION PROCEDURE -

5.1 Candidates are advised to note the schedule of admission as given in **ANNEXURE-II.**

The admission rules and policies may be modified subject to the revision by Govt. of Maharashtra and eligibility rules framed by the University authority, which shall be notified on the website of the college from time to time.

Note: In this case, no postal intimation will be sent for counseling. The candidates are required to confirm their counseling/admission dates and schedule, from the Notices displayed on the Website of the College from time to time. NO ORAL ENQUIRIES PLEASE.

Visit our website **www.hnccsolapur.org** for all relevant information and updates, if any.

5.2 Reporting for Admission:

- The candidates shall report to the College as mentioned in 5.1, on the date and time indicated in the schedule of admission, with all original certificates needed to substantiate the claims made in their application regarding eligibility and reservation.

On the date of admission by counseling mentioned above, **admissions will be processed at Hirachand Nemchand College of Commerce, Solapur.** Admissions will be given as per allotment lists displayed on the website. The candidates are required to undergo the process of scrutiny of their applications, verification of documents, according to their *inter-se* merit and availability of seats, **the candidates will have to pay fees IMMEDIATELY and secure the admission offered to them.** If a candidate fails to pay the requisite fees, the offer of admission made to him/her shall stand cancelled and the resultant vacancy will be offered to the next eligible candidate from merit list.

- b) If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the Institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of these two certificates duly attested by the Head of the concerned institution.
- c) The candidates, who submit a certificate from the Head of the Institution as per Rule 5.2.b, shall be required to pay the fees immediately at the time of admission. The candidate will have to submit the required original certificates to the Admission Authority within a time limit allowed by the Minority Admission Authority, which shall not be more than 04 working days after the date of payment of fees. The candidate shall sign the undertaking in proforma given in **PROFORMA-I** to that effect. If he or she fails to submit the necessary certificates within the allowed time limit, the admission shall be treated as cancelled and will not be considered for admission at any subsequent stage. Refund of fees shall not be applicable to such candidates.
- d) If any candidate fails to report in person for scrutiny of his/her application and admission according to his/her *inter se* merit, at the time and date prescribed for him/her, he/she will forfeit his/her claim for admission to any course available at that point of time and the seat will be offered to the next candidate on the merit list.
- e) After the last date of admission, no claim for admission shall be entertained on any grounds whatsoever and no transfers shall be effected.

6.0 APPLICATION AND DOCUMENTS REQUIRED -

- 6.1 Application for admission will be summarily rejected without entering into any correspondence with the candidate if,

- a) it is not correctly filled in and not signed by the candidate seeking the admission;
- b) it is not received in the office of the PRINCIPAL, Hirachand Nemchand College of Commerce, Solapur, complete in all respects in the prescribed form.
- c) If attested copies of the following documents do not accompany it -
 - i) Statement of marks obtained at the qualifying examination issued by the Maharashtra State Board of Secondary and Higher Secondary Education, Pune or any such equivalent examination body.
 - ii) School/Institution Leaving Certificate from Principal / Head Master of the Institution last attended after qualifying examination. No duplicate leaving certificate will be accepted.
 - iii) Statement of Marks obtained at S.S.C. or its equivalent examination issued by the Maharashtra State Board of Secondary and Higher Secondary Education or any such equivalent examination body.
 - vii) **Gap Affidavit:** If there is any gap between passing of his/her qualifying examination and the admission to first year of the course, candidate must submit a Gap affidavit. **This document is required to be submitted in original.**

6.2 Attestation:

The Candidates shall note the following points while submitting the Application forms -

- The candidate shall attach **attested copies** of all the required certificates as mentioned in these Rules and enumerate the same in the given format. The candidates shall not attach a copy of any other certificate which is not asked for under these rules.
- Copies of certificates or documents attached to application form should be attested by the Principal of the College from which the candidate has passed qualifying examination or Gazetted Officer or Special Executive Magistrate or Head Master of Secondary school or Teaching Staff of a College not below the rank of a Lecturer. Original certificates if attached to the application, will not be returned. Original certificates should not be attached with the application form and will have to be produced at the time of scrutiny of application prior to admission. However, an affidavit as mentioned in Rule 6.1 (c) (v) **should be submitted in ORIGINAL along with the application form.**

6.3 Translation:

If the candidate produces any certificate which is/are not in Marathi or Hindi or English language, authenticated Marathi or Hindi or English version/s of the same duly certified by a Gazetted Officer shall be produced.

6.4 Retention of Original Certificates:

The original certificates shall be submitted for verification to the College Admission Authority. If a candidate is offered admission his/her original School/Institution/ College Leaving Certificate (post qualifying examination) and Statement of Marks at the qualifying examination will be retained by the Authority effecting the admission. These two original certificates will not be returned to any candidate once admitted to a course unless the candidate cancels his/her admission.

6.5 Mode of Payment of Fees:

Candidate offered a seat shall confirm his/her admission by paying the prescribed fees and other fees as mentioned in Rule 8.1 through ONLINE PAYMENT only and thereby submitting the ORIGINAL Certificates/Statement of Marks of the qualifying examination and Leaving Certificate of the Institute last attended to the college authorities, immediately.

In addition to the prescribed college fees, the candidates will have to pay Examination fee and Eligibility fees as applicable from time to time.

7.0 AGE LIMIT -

There is no upper age limit for admission to first year of three years degree course/ two years PG courses.

8.0 FEES, CONCESSIONS, CANCELLATIONS AND REFUND :

8.1 Fees Prescribed: Fees for various courses have been displayed on college website.

8.2 University Fees: The candidates will also have to pay fees as prescribed by the University authority, from time to time.

8.3 Caution Money / Library/ Laboratory Deposit :

Caution Money / Library/ Laboratory deposits received from the students will be refunded after successful completion of the course or after cancelling the admission. Unless there is any recovery, no deduction will be made from the caution money deposit. However, amount of caution money deposit shall be transferred to Students Aid Fund, if they are not claimed in writing-

- within 3 complete financial years after the student actually leaves the Institution; or
- within 3 complete financial years after the date of successful completion of the course, whichever is earlier.

8.4 Concessions /Scholarships:-

Scholarship/ free-ship/fee concessions for eligible candidates is available as per the rules of the Government of Maharashtra.

8.5 Cancellation of Admission:

Admission can be cancelled by filling the prescribed application to the Principal, Hirachand Nemchand College of Commerce, Solapur. Refund as applicable shall be given in due course. It is made clear that such application shall be considered, if and only if the admission taken is CONFIRMED as mentioned in **6.5**.

- a) The candidate should have taken admission by paying necessary fee and should have submitted original certificates before he/she applies for cancellation. In case candidate fails to submit any of the original documents within the allowed time limit, the admission shall be treated as cancelled. Refund of fees shall not be applicable to such candidates.
- b) If the candidate desires to cancel his or her admission for any reason whatsoever during the admission process, he or she shall be allowed to do so and it shall be presumed that admission is cancelled at that stage.
- c) The candidate desirous of cancelling admission shall apply for cancellation in the proforma given in **PROFORMA-II**.
- d) Candidates cancelling their admission shall forfeit the candidature and no longer be considered for the admission to First Year Degree course offered by the college Authority during the current year and fees will be refunded to the candidate after deducting amount as prescribed in **ANNEXURE-III**.
- e) If the cancellation is done after cut-off date the students shall pay full course fee.

8.6 Refund of Fees:

Please refer **Annexure-III** for details regarding refund of fees.

9.0 MISCELLANEOUS -

- 9.1 The medium of instruction for courses B.B.A., B.C.A., M.Com. & M.B.A. in the College is **English**. For B.Com. the medium of instruction available is English & Marathi.
- 9.2 Head of the institution may verify the antecedents of the candidate through the appropriate police authority, before admitting him/her to the institution, if required.

10.0 HOSTEL ACCOMMODATION: - Hostel accommodation is available for boys and girl students. For hostel admission, aspirants may contact the respective rector after taking and confirmation of admission to the **B.Com.-I/BBA-I/BCA-I/M.Com.-I.**

11.0 CONDUCT AND DISCIPLINE –

- If any of the statement made in application form or any information supplied by the candidate in connection with his/her admission is later on, at any time, found to be false or incorrect, his/her admission will be cancelled, fees forfeited and he/she may be expelled from the College by the Principal and prosecuted if deemed necessary.
- Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** or even at later date during the Admission Process. Such a candidate will be debarred from the examination as well as the entire selection process. Therefore the candidate is required to make only such claims which could be substantiated by relevant original documents.
- Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- Notwithstanding anything contained in these Rules, if the Govt. takes any policy decision pertaining to First Year admission, then the same shall be brought in to effect at that point of time as per the directives from the Govt. from time to time.
- Students while studying in the college, if found indulging in **anti-national** activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- **Condition of minimum attendance:** The Students will not be allowed to appear for the examination if he/she does not attend minimum 75 per cent classes of theory, practical, field work etc. as applicable course-wise.

Action against ragging:

Prevention and Prohibition of Ragging vide detailed notification of AICTE bearing No. F.No.37-3/Legal/2012 dated 25th March, 2012; UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009; P.A.H. Solapur University's letter No.SUS/DSW/1070 dated 21/05/2009; provisions of the Maharashtra Public Universities Act 2016; PAHSUS letter No.SUS/DSW/2019-20/7767 dt.19/09/2020 so also The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,

- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) As per the Hon. Supreme Court & UGC/AICTE Regulations that all students are required to fill in an Anti Ragging Affidavit online every year.

To make the process easy **Ministry of Human Resource Development (MHRD)** has developed an **ONLINE** Facility. Affidavits can be filled ONLINE at:
1. www.amanmovement.org (or) 2. www.antiragging.in . **A printout of online submitted affidavit by the student and his/her parent is required to be submitted to the office.**

Any Acts or its amendments which may be published from time to time by UGC/AICTE/DTE/DE, Government orders or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

12.0 UNDERTAKING:

All candidates who have applied for admission shall be deemed to have submitted following undertaking.

- a) I have read all the Rules of Admission and after understanding these rules thoroughly, I have filled in the application form for admission for the current year.
- b) The information given by me in my application is true to the best of my knowledge and belief. I understand that if any of the statements made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled from the college by the Principal.
- c) I have not been debarred from appearing at any examination held by any Govt. constituted or statutory examination authority in India.
- d) I fully understand that the offer of a course will be made to me depending on my inter se merit and availability of a seat at the time of scrutiny of my application, when I will actually report to the admission authority according to the schedule of admission.
- e) I understand that no document after the last date of submission will be entertained for the purpose of Claims or Concessions etc. in connection with my admission unless otherwise mentioned in the rules.
- f) I am fully aware that the Principal, Hirachand Nemchand College of Commerce, Solapur, or its representative will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notices on the notice boards of Hirachand Nemchand College of Commerce, Solapur.
- g) I am aware that any rule imposed by the Autonomous College such as 'imposing limitation on the number of attempts permissible to pass any examination' shall be binding on me.
- h) I hereby agree to conform to any Rules, Acts and Laws enforced by Government and I hereby undertake that, I will do nothing either inside or outside the college which may result in disciplinary action against me under these rules, acts and laws referred to.
- i) I fully understand that the Principal, Hirachand Nemchand College of Commerce, Solapur has the right to expel me from the college because of any infringement of the Rules of conduct and discipline prescribed by the college or University or Government and the undertaking given above.
- j) **Condition of Minimum Attendance** : I am fully aware that, I will not be allowed to appear for the examination if I do not attend minimum classes of theory, practical, field work, etc. as prescribed by University/College authority. I am also aware that I will not be allowed to appear for the examination, if I fail to submit satisfactorily all the assignments, projects, journals, reports as specified by the University within stipulated time limit.
- k) Action against ragging: I am aware that in case of any complaint received in writing or orally regarding any incidence of ragging within or outside the college, action will be taken as per Maharashtra Prohibition of Ragging Act, 1999 which came in to effect from 1st June, 1999.
- l) I am ready to pay excess amount of tuition and other fees due to revision if any by Competent Authority, from time to time.

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**Course Structure & Examination Schemes
for various courses offered at Hirachand Nemchand
College of Commerce, Solapur (Autonomous)**

B.COM.-I : Course Structure & Examination Scheme

CBCS Pattern

B.Com. Semester I				
	Subject Code	Subject	Credit	Marks (ESE+ISE)
1	BCO21-101	English	4.00	50 (40+10)
2	BCO21-102	Principles of Business Management	4.00	50 (40+10)
3	BCO21-103	Business Economics - I	4.00	50 (40+10)
4	BCO21-104	Financial Accounting	4.00	50 (40+10)
5	BCO21-105	Principles of Marketing	4.00	50 (40+10)
6	BCO21-106/ BCO21-107	Insurance / Business Mathematics	4.00	50 (40+10)
		TOTAL :	24.00	300
B.Com. Semester II				
	Subject Code	Subject	Credit	Marks (ESE+ISE)
1	BCO21-201	English	4.00	50 (40+10)
2	BCO21-202	Principles of Business Management	4.00	50 (40+10)
3	BCO21-203	Business Economics - I	4.00	50 (40+10)
4	BCO21-204	Financial Accounting	4.00	50 (40+10)
5	BCO21-205	Principles of Marketing	4.00	50 (40+10)
6	BCO21-106/ BCO21-107	Insurance / Business Mathematics	4.00	50 (40+10)
7	Structure & Exam Pattern	Democracy, Elections and Good Governance	0.00	
			24.00	300

* ESE= End semester evaluation

* ISE= In semester evaluation

BCO21: Hard core course- All courses (subjects) are compulsory. Non-credit self study course: for semII: Democracy, Elections and Good Governance

BBA-I : Course Structure & Examination Scheme

Semester-I & II
(with effect from July 2021-22)
CBCS Pattern

STRUCTURE OF BBA HONORS PROGRAMME UNDER CBCS PATTERN: June 2021 Under Faculty of Commerce & Management												
Semester I							Semester II					
	Subject Code	Subjects	Credits	UA	CA	Total	Subject Code	Subjects	Credits	UA	CA	Total
1	BBA 21-101	Principles of Management-I	4.00	40	10	50	BBA 21-201	Principles of Management-II	4.00	40	10	50
2	BBA 21-102	Business Communication-I	4.00	40	10	50	BBA 21-202	Business Communication-II	4.00	40	10	50
3	BBA 21-103	Accounting for Business-I	4.00	40	10	50	BBA 21-203	Accounting for Business-II	4.00	40	10	50
4	BBA 21-104	Business Economics-I	4.00	40	10	50	BBA 21-204	Business Economics-II	4.00	40	10	50
5	BBA 21-105	Business Organisation & Environment-I	4.00	40	10	50	BBA 21-205	Business Organisation & Environment-II	4.00	40	10	50
6	AECC 21-1	Practicals on Management- I	4.00	30	20	50	AECC 21-2	Practicals on Management- II	4.00	30	20	50
							AECC 21-3	Democracy, Elections and Good Governance	0.00			
			24			300			24			300
BBA 21: Hard Core Course- All courses (subjects) are compulsory. AECC: Ability Enhancement Compulsory Course: All courses (subjects) are compulsory. (A) Non-Credit Self Study Course: For Sem II : Democracy, Elections and Good Governance												

BCA-I : Course Structure & Examination Scheme

BCA-I (Science & Technology) CBCS Pattern (with effect from July 2021-22)

Semester I							Semester II					
	Subject code	Subjects	Credits	UA	CA	Total	Subject code	Subjects	Credits	UA	CA	Total
1	AECC 21-1	English (Communication Skills)	4.0	40	10	50	AECC 21-2	English (Communication Skills)	4.0	40	10	50
2	BCA 21-101	Fundamentals of Computer	4.0	40	10	50	BCA 21-201	Advanced Programming in C	4.0	40	10	50
3	BCA 21-102	Logic Development With 'C' Programming	4.0	40	10	50	BCA 21-202	Introduction to Operating System	4.0	40	10	50
4	BCA 21-103	Basics of Web Programming – I	4.0	40	10	50	BCA 21-203	Basics of Web Programming – II	4.0	40	10	50
5	BCA 21-104	Software Engineering- I	4.0	40	10	50	BCA 21-204	Office Automation	4.0	40	10	50
6	BCA 21-105	Basics of Mathematics – I	4.0	40	10	50	BCA 21-205	Basics of Mathematics – II	4.0	40	10	50
7	BCA 21-106	Statistical Methods-I	4.0	40	10	50	BCA 21-206	Statistical Methods-II	4.0	40	10	50
8	BCA 21-107	Digital Electronics	4.0	40	10	50	BCA 21-207	Introduction to Microprocessor	4.0	40	10	50
9	BCA 21-108	Development of Human Skills	4.0	40	10	50	BCA 21-208	Software Engineering- II	4.0	40	10	50
							AECC 21-3	Democracy, Elections and Good Governance	--	--	--	50
			36			450			36			500
1	BCA 21 -101, 102,201,202						Practical I&II		4.0			100
2	BCA 21 -103, 104,203,204						Practical I&II		4.0			100
3	BCA 21 -105, 106,205,206						Practical I&II		4.0			100
4	BCA 21 -107, 108,207,208						Practical I&II		4.0			100
	Total Semester I , Semester II and Practical								16			400
									Grand Total			1350
BCA 21: Hard core Course- All courses (subjects) are compulsory AECC: Ability Enhancement Compulsory Course: All courses (subjects) are compulsory. (A) Non-Credit Self Study Course: For Semester II: Democracy, Elections and Good Governance.												

M.Com.-I : Course Structure & Examination Scheme
Specializations: Advanced Costing / Advanced Accounting

Course Structure (2021-22) CBCS Pattern

Semester I			
Sr. No.	Subject	ESE+ISE	Total Credits
Compulsory Papers			
I	Management Thoughts, Theories & Organizational Behaviour I	80+20	5
II	Managerial Economics I	80+20	5
III	Ecommerce	80+20	5
Specialization Papers (Any One)			
I	Advanced Costing I	80+20	5
II	Advanced Accountancy I	80+20	5
Discipline Specific			
I	Business Correspondence	80+20	5
Semester II			
Sr. No.	Subject	ESE+ISE	Total Credits
Compulsory Papers			
I	Management Thoughts, Theories & Organizational Behaviour II	80+20	5
II	Managerial Economics II	80+20	5
III	Research Methodology	80+20	5
Specialization Papers (Any One)			
I	Advanced Costing II	80+20	5
II	Advanced Accountancy II	80+20	5
Discipline Specific			
I	Security Analysis & Portfolio Management	80+20	5

* Course structure cited herein above for B.Com., BBA, BCA & M.Com. is subjected to change as per directions from affiliating university from time to time.

HIRACHAND NEMCHAND COLLEGE OF COMMERCE, SOLAPUR
(Autonomous College)

SCHEDULE OF ADMISSIONS : 2021-2022

for

B.Com.-I / BBA-I / BCA-I / M.Com.-I

Sr. No.	Particulars	Date
1)	Commencement of ONLINE SUBMISSION of Application form	17 th August, 2021
2)	First day to receive applications ONLINE	17 th August, 2021
3)	Last day to receive applications	23 rd August, 2021
4)	Display of First Merit List-1 / Allotment List	25 th August, 2021
5)	Reporting for confirmation of admissions of List-1 candidates	25 to 28 Aug. 2021
6)	Display of Second Merit List-2/ Allotment List	***
7)	Reporting for confirmation of admissions of List-2 candidates	***
8)	If required, vacancies exists – Display of Third Merit List / Allotment List	***
	<i>Special Instruction : While reporting for admission, each candidate should bring at least two sets of attested Xerox copies of X, XII Marklist and College Leaving Certificate, which are required for University's forms. Also bring recently taken colour photograph for Identity Card purpose.</i>	
9)	Candidate to report and attend the classes ONLINE	3 rd September, 2021
10)	Last date for cancellation of admission	3 rd Sept. 2021

*** Dates will be declared later on. Applicants are requested to visit the website regularly for updates.

NO ORAL ENQUIRIES PLEASE. KINDLY REFER COLLEGE WEBSITE FOR ANY INFORMATION REGARDING ADMISSIONS FOR 2021-2022.

ANNEXURE – III

REFUND OF FEES

The candidate who has confirmed his or her admission may cancel admission by submitting an application in the prescribed proforma and may request for refund of fees. The refund of fees as applicable will be made in due course. It is made clear that such application will be considered if and only if the admission taken is confirmed as mentioned in these rules. Refund of fees for students admitted to the college will be made after deduction, as under -

Sr. No.	SITUATION	REFUND
1.	Request for cancellation of admission received before the admissions cutoff date & if a seat is filled in that course before the admission cutoff date	Entire fee less Rs. 200/-
2.	Request for cancellation of admission received before the minority admissions cutoff date but 'a seat' could not be filled in that course before cutoff date	Proportionate of entire fee will be deducted & balance will be refunded.

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PROFORMA – I

(Undertaking to be given by candidates who are unable to produce original certificates at the time of his/her admission as admission is already taken elsewhere).

UNDERTAKING

I _____ have secured admission to B.Com.-I/BBA-I/BCA-I/M.Com.-I Course in **Hirachand Nemchand College of Commerce, Solapur** through the online admission process on _____ (Date).

I have not produced the following original documents at the time of my admission as I have already secured admission for _____ at _____.

Sr.	Particulars	Tick-Mark(✓)
1.	HSC (Std.XII) Mark sheet	
2.	Institute Leaving/Transfer Certificate after passing the qualifying examination	
3.	Migration Certificate (in case of Other State candidates)	
4.	Graduation Mark-sheet & Degree Certificate (for M.Com.-I admission)	
5.	Any other :	
6.	Any other :	

I have produced the attested copies of the above documents with the certification from the head of the institution where my original documents are retained on account of my admission to that institution.

I hereby undertake to submit the original documents as mentioned above on or before _____ (maximum 4 days) at the admission centre where I have secured admission through online admission process on _____. I am aware of the fact that failure on my part to submit the original documents results in cancellation of my admission without any refund of tuition fee as per the provisions of the admission rules.

Date :

Place :

(Name of the Candidate with signature)

Specimen Application form for cancellation of admission

(To be submitted in duplicate)

Date: _____

To,
The Principal,
Hirachand Nemchand College of Commerce,
Solapur

Sir,
Full Name of candidate: _____
Course: B.Com.-I/BBA-I/BCA-I/M.Com.-I (strike out whichever is not applicable)
Date of Admission: _____
Merit Number: _____
Amount of fee paid: Rs. _____
Fee Receipt Number and Date: _____

(Attach Original Receipts)

Reason/s for cancellation of admission

Undertaking:

I am fully aware that after cancellation, I forfeit my claim on admission in any round by College Authority. I request you to kindly return my original documents and refund the fees paid as per the rules.

Signature of candidate

For Office use only:

Full address of the candidate:

Amount Paid Rs. :
Amount deducted Rs. :
Amount refunded Rs. :
Cheque No. & Date :
Bank Particulars :

Telephone No:

Signature of Accounts Officer

Received the following original documents from the Admission Authority, along with the cheque towards refund of tuition fees:

- 1)
- 2)

Signature of the candidate