

Hirachand Nemchand College of Commerce, Solapur

APPLICATION FOR EMPLOYMENT to MBA / BBA / BCA

(strike out whichever is not applicable)

Passport Size
Photograph

Post Applied for: _____

Ref: Advertisement in Daily _____ dated _____

PERSONNEL DETAILS

1) Name (In Block Letters): _____

Start with Surname (as per degree marklist)

2) Present Address : _____

_____ Pin _____ Mobile _____

3) Permanent Address: _____

_____ Pin _____ Landline _____

4) Date of Birth: _____ 5) Age: _____ 6) Gender: Male / Female

7) Nationality: _____ 8) Domicile: _____ 9) E-mail: _____

10) Religion: _____ (a) Caste: _____ (b) Sub-Caste _____

11) Category/Caste Grouping _____ (SC/ST/VJ/NT/OBC/OPEN etc)

12) Aadhar Card No. _____ 13) Marriage Certificate / Gazette copy (if married)

14) Parent Occupation – Service / Business (give the details as name of the Organisation/Business)

15) Educational Qualifications

Examination	Institution/ College	University/ Board	Year of Passing	Class	Percentage
S.S.C.					
H.S.C.					
Degree: _____					
PG Deg _____					
Others _____					

Specialization in PG Degree _____

16) Work Experience:

a) Teaching Experience: Total _____ years _____ months UG _____ PG _____

Program/ Course	Name of the Institution	Post Held	Salary Drawn*	Period	Reason for leaving

* Last pay certificate to be attached

b) Industrial Experience: Total _____ years _____ months

Name of the Company	Post Held	Salary Drawn	Period	Reason for Leaving

17) Academic Achievement

18) Extra Curricular Activities:

19) Salary Expected: _____

20) Other Information

22) Language

Speak Read Write

1. _____ [] [] []

(Mother Tongue)

2. _____ [] [] []

21) Area of Interest

3. _____ [] [] []

4. _____ [] [] []

23) Why I think myself suitable for the post: _____

Note : 1) Attested copies of the MARKLISTS and EXPERIENCE CERTIFICATE etc. must be enclosed.

2) For additional information use separate sheet, if required.

The above information is true to the best of my knowledge.

Place :

Date :

Signature