The Annual Quality Assurance Report (AQAR) of the IQAC

2016-2017

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year

2016-17

1**. Details of the Institution**

1.1 Name of the Institution

HIRACHAND NEMCHAND COLLEGE OF COMMERCE, SOLAPUR

 1.2 Address Line 1

SETH WALCHAND HIRACHAND MARG

 Address Line 2

ASHOK CHOWK

 City/Town

SOLAPUR

 State

MAHARAHSTRA

 Pin Code

413006

 Institution e-mail address

hnprincipal@gmail.com

 Contact Nos.

0217-2656121

Name of the Head of the Institution:

Dr.Santosh V. Koti

Tel. No. with STD Code:

0217-2656121

Mobile:

7588610930

Name of the IQAC Co-ordinator:

Dr.Smita M Mayekar

MobileNumber :

9423592593

IQAC e-mail address:

hnprincipal@gmail.com

1.3 NAAC Track ID

MHCOGN 11528

OR

1.4 NAAC Executive Committee No. & Date:

EC/SC/21/A&A/10.3 dated 23-01-2017

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.hnccsolapur.org

Web-link of the AQAR:

http://hnccsolapur.org

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	76.15	2004	15/09/2009
2	2nd Cycle	A	3.01	2011	26/03/2016
3	3rd Cycle	A	3.21	2017	22/01/2022
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC: DD/MM/YYYY   **24/06/2004**

        -

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

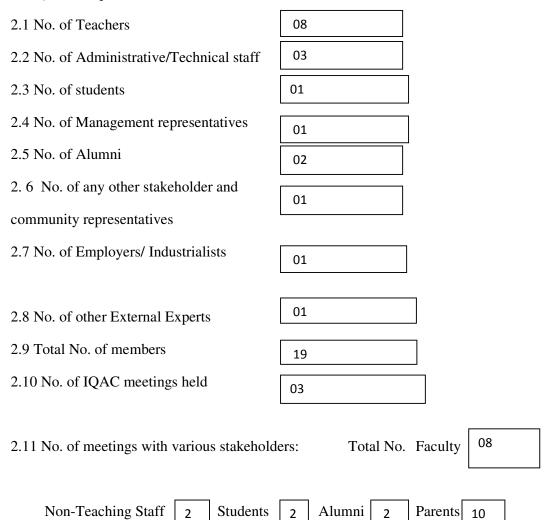AQAR_2015-16 submitted to NAAC on 27/10/2016(DD/MM/YYYY)

1.9 Institutional Status

   University   State ☐ Central ☐ eemed ☐ ate ☐

Affiliated College   Yes ☑ No ☐

Constituent College   Yes   No ☐   ☑

 Autonomous college of UGC   Yes ☐   No   ☑

Regulatory Agency approved Institution   Yes   No ☑   ☐

  (eg. AICTE, BCI, MCI, PCI, NCI)

 Type of Institution Co-education ☑ Men ☐ Women ☐

               Urban ☑ Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) | √ | UGC 12B | √ |

Grant-in-aid + Self Financing | √ | Totally Self-financing   ☐

1.10 Type of Faculty/Programme

Arts   ☐   Science ☐   Commerce | √ | Law   ☐   PEI (PhysEdu)   ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management | √ |

Others   (Specify) | . |

1.11 Name of the Affiliating University *(for the Colleges)* | Solapur University Solapur |

1.12 Special status conferred by Central/ State Government-- UGC

Autonomy by State/Central Govt. / University | |

University with Potential for Excellence | | UGC-CPE | |

DST Star Scheme | | UGC-CE | |

UGC-Special Assistance Programe | | DST-FIST | |

UGC-Innovative PG programmes | | Any other (*Specify*) | |

UGC-COP Programmes | |

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   01

2.4 No. of Management representatives   01

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and

community representatives   01

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   19

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders: Total No. Faculty   08

Non-Teaching Staff   2   Students   2   Alumni   2   Parents   10

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☑√

 If yes, mention the amount ☐ ---

2.13 Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ 0

International ☐ National ☐ State ☐ Institution Level ☐

 (ii) Themes ☐

2.14 Significant contributions made by IQAC

IQAC, in coordination with different committees of the college, has contributed significantly to help the college achieve 'A' grade with CGPA 3.21 in the third cycle reaccreditation by NAAC in December 2016.

IQAC sets a mechanism which works to meet the aspirations and needs of students, society and other stakeholders in following way:
- Encouraging communication with stakeholders through meetings(Parents meet, alumni meet),Institute industry interaction and student welfare schemes like TS-SAF.
- Promoting faculty members to participate and present papers in seminars and conferences.
- Promoting students' participation in research programmes, cultural, social and sports activities.
- Suggestion to organise National level Seminars to bring together academicians, literarians and students to exchange knowledge and ideas.
- Aiming at all round development of students and also inculcating sense of responsibility among them by planning, in coordination with various associations and committes, various programmes like competitions, blood donation camps, health check-up camps, environment awareness programmes in different schools , tree plantation, gender sensitisation, cleanliness drive, village survey, self-defence programs for girls. Water conservation, rain water harvesting and Voters' Awareness programmes, Voters' Registration, rallies on various social issues.

- Encouraging Academic Up gradation resulting in Eleven students in University .merit list, Three faculty members awarded Ph.D. and one qualified SET as an additional qualification
- Planning to conduct development oriented programmes and activities like Short duration certificate courses, workshops, guest lectures, industrial visits for students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and development of institute and stakeholders ;and the outcome achieved by the end of the year *

Sr No	Plan of Action	Outcome
1	To Monitor and Review Preparationsfor forthcoming NAAC peer team visit for 3rd Cycle reaccreditation	NAAC peer team visited and assessed the institute in December 2016 and the cumulative efforts taken by the management, staff and stakeholders resulted in ' A' grade awarded to college with CGPA 3.21
2	To organise National Seminars	02 National Seminars Organised
3	To excel in curricular, co-curricular and extra-curricular activities.	11 students in University Merit List Participated and Won Prizes in Competitions organised by Solapur University: • First Prize for college magazine HIRA with 30 individual prizes • Three Prizes at Youth Festival • First Prize in Dexter Innofest 2017 • Second Prize in Book Review Competition Hosted Intercollegiate competitions Participation in Avishkar Research Festival Achievements in different sports competitions
4	To encourage Faculty to participate in FDPs , conferences and publications	Faculty publication in various journals and participation in FDPs and conferences at different level.
5	To organise Skills Development Programmes	Conducted Certificate Course in Tally , Communication Skills . Organised

		Workshops on Professional Skills and guest lectures. NCFM, Microsoft
6	To conduct gender specific programmes	Self Defence Training Camp for Girls Yoga camp HbCheck-up Camp for girls Health check-up camps for students Workshops by ICC Guest lectures
7	To organize seminars, workshops and guest lectures	Organised Guest lectures, workshop on Research Methodology and Annual Seminars. Organised seminar on TDS for government employees
8	To carry out rainwater harvesting work in the campus. And conduct green audit of campus.	5. Rainwater harvesting work and Green Audit was carried out in the campus.
9	Fulfilling social responsibilities	•Visit to various school, participation in programmes to create awareness about benefits of being eco-friendly, Donation to orphanage Blood donation camp Extending Library Services to Senior citizens Annual Camp (NSS)
10	To initiate the process of starting new study centres.	Research Centre in commerce subject approved by University CS Coaching centres approved.

 * Attach the <u>Academic Calendar</u> of the year as Annexure. Please See <u>Annexure No.1</u>

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | Any other body | |

Provide the details of the action taken

> Suggestions given by members in meeting were taken into consideration

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	02	00	02	00
UG	03	00	02	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	04	01	05	03
Others	00	00	00	00
Total	09	01	09	03

Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	YES
Trimester	
Annual	

1.3 Feedback from stakeholders   Alumni ☐   Parents ☑   Employers ☐

Students ☑   (On all aspects)

  Mode of feedback   : Online ☑ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure. Please see Annexure No.2

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabi framed by University and faculty from our college are the members of syllabus committees.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Research Centre in Commerce
>
> CS Coaching centre

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Section	Total	Asst. Professors	Associate Professors	Professors	Others
Commerce (Aided)	13	06	04	00	02
Management (Unaided)	21	19	01	01	00
Grand Total	34	25	05	01	02

2.2 No. of permanent faculty with Ph.D. | 12 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty | 00 | | 06 | | |

.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended only	00	37	01
Presented papers	23	11	01
Resource Persons/Chairman	00	03	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> - Effective use of Technology in course delivery along with use of traditional method.
> - Experiential learning-Projects, Role Plays , Case studies ,Marketing events ,

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation,

Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

13	00		0

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage: (At the last year)

Title of the Programme	Total no. of students appeared	Division/Grade(%)				
		Distinction Grade O	I Grade A	II Grade B	III Grade C	Total Pass %
MBA	103	9.18%(9)	34.%(34)	56%(55)	-	95%
M.Com	89	10%(9)	27%(24)	47%(42)	--	84%
B.Com	250	5.2%(13)	32.47(81)	24.87(62)	12.8(32)	75.60 %
BBA	46	32%(15)	35% (16)	30% (14)	--	98%
BCA	45	13%(06)	27% (12)	53% (24)	--	93%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Encouraging efforts to make Teaching-learning process more students centric.
- Monitoring implementation of Teaching as per teaching plan prepared.
- Promoting research activities among staff and students.
- Encouraging staff to attend workshops, orientation and refresher programs.
- Encouraging industry institute interaction through workshops, seminars and guest lect
- Promoting use of smart classroom, computer aided tools internet
- Encouraging departments to organise various programmes and events to offer experiential learning
- 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01(KPC)
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	02 MBA
Summer / Winter schools, Workshops, etc.	00
Others/ Short Term	00

2.14 Details of Administrative and Technical staff

Category	Permanent Employees	Vacant Positions	Permanent positions filled during the Year	Positions filled temporarily
Administrative Staff	19	01	16	00
Technical Staff	01	00	03	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

College has a research committee to promote research

Encourage faculty to pursue PhD, publish research papers and attend seminars

Grant Duty leave to attend conferences and seminars.

Suggestion to organise workshop on research methodology to encourage

students to participate in research activities (Avishkar)

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	01	00
Non-Peer Review Journals	00	00	02(State)
e-Journals	01	00	00
Conference proceedings	09	18	00

3.5 Details on Impact factor of publications:

Range [   ]   Average [2.9]   h -index [   ] Nos SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received Rs. Lakhs
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects (other than compulsory by the University)	00	00	00	00
Any other(Specify)	00	00	00	00
Total			00	0.00

* During the current year – sanctioned Rs. Nil

0.00

3.7 No. of books published   i) With ISBN No.   02   Chapters in Edited Books   01

ii) Without ISBN No.   0

3.8 No. of University Departments receiving funds from

UGC-SAP   00   CAS   00   DST-FIST   00

DPE   00   DBT Scheme/funds   00

3.9 For colleges   Autonomy   No   CPE   No   DBT Star Scheme   No

INSPIRE   No   CE   No   Any Other (specify)   NO

3.10 Revenue generated through consultancy | Rs.10,500

3.11 No of conferences/Seminar organized by the Institution

Level	International	National	State	University	College
Number	00	02	00	00	03
Sponsoring agencies	00	1. Sahitya Akademi 2. Solapur University	00	00	Self

3.12 No. of faculty served as experts, chairpersons or resource persons | 05

3.13 No. of collaborations: International | 0 | National | 0 | Any other | 0

3.14 No. of linkages created during this year | 0

3.15 Total budget for research for current year in lakhs

From Funding agency | 10,000 | Management of University/College | 50,000

Total | 60,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	01					

3.18No. of faculty from the Institution who are Ph.D.Guides

2

and students registered under them

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0   SRF 0   Project Fellows 0 Any other 0

3.21No. of students Participated in NSS events:

04

University level State level

00

National level 0   International 00

3.22No. of students participated in NCC events:

33

University level 27   State level 02

National level 01   International level 00

3.23 No. of Awards won in NSS: University level 00 State level 01

National level 00   International level 00

3.24 No. of Awards won in NCC:

University level | 05 | State level | 00

National level | 00 | International level | 00

3.25 No. of Extension activities organized

University forum | 00 | College forum | 10

NCC | | Any other | 05 | 00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation, Yoga Camp, Organised World Yoga Day, Cleanliness drive, self-defence training camp for girls, Tree plantation, lectures on water conservation.

- Annual NSS Camp: 50 Volunteers participated in the seven day Residential Camp which was organised with an objective to help students understand socio-economic problems of rural community. During the course of the seven days camp a number of activities with the participation of village people were undertaken, including data collection through complete survey.

- Voters Registration and Voters Awareness Programmes: 250 new voters registered and programmes organised to promote awareness about importance of voting in democracy.

- Library membership to Senior citizens – Senior citizens in nearby areas have been given library membership.

- Environment awareness programmes for the school students to educate them about various topics like hygiene, waste management, water and noise pollution and global warming,

- Presentations in schools on World Ozone Day: On 16th September 2016". Presentations on "Save our Ozone Layer" were given in various schools.

- On the occasion of "International Youth Day" students distributed fruits and study materials in various schools meant for physically disabled, blind in Solapur District. Voluntary contribution from staff and students donated to Orphanage.

- Worksop one topic TDS for government employees.

- Summer Football Camp for students in Solapur City.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 acres	00	-	13 acres
Sports Complex	12 acres	00	-	12 acres
Number of Class rooms	18	00	-	18
Computer Laboratories	02	00	-	02
Language Lab.	01	00	-	01
Seminar Halls	02	00	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	10 Computers	10	UGC and own	
Value of the equipment purchased during the year (Rs. in Lakhs)	69.33	7.46	UGC and own	76.79
College canteen	01	-	-	-
Health centre	01	-	-	-
Boys hostel	01	-	-	-
Girls hostel	01	-	-	-
Boys gym	01	-	-	-
Girls gym	01	-	-	-

4.2 Computerization of administration and library

Administration:- Administrative process is fully computerised. 'College Management Software' is used in the office. The software takes care of various administrative works like payment of fees, and receipt generation, admission process etc. All records pertaining to students are computerized.This ensures total computerisation of all the processes in the office and total computerisation of student related records.

Information of students is uploaded by college on the web-site of the University and examination forms, hall tickets etc. are downloaded from the web-site of the University

Library:- Library operations are computerised. Following facilities have been used:-

* OPAC   * Inflibnet *Delnet   *JGATE *EBSCO *LIBMAN* Internet access facility to students and faculty

4.3   Library services: (Value in Rupees in Lacs)

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22035	37.72	304	66105	22339	38.39
Reference Books	39855	13.49	943	2.61	40798	15.97
e-Books	75000	0.03	00	00	75000	0.03
Journals	60	0.50	00	00	60	0.50
e-Journals	35,445	6.07	00	00	35,445	6.07
Digital Database	1	1.81	00	00		1.81
CD & Video	296	0.68	8	0.02	296	0.70
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer in Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	207 (-10)	163 (-10)	4 MBPS	4	--	14	--	26
Added	10	10	12 MBPS	--	--	02	--	--
Total	209	163	16 MBPS	4	--	16	--	26

4.5Computer, Internet access, training to teachers   etc.)

- Internet access to faculty and students
- Upgraded Internet leased line from 4 MBPS to 16 MBPS .
- J-Gate – Training was arranged for staff and students regarding access of online journals.
- Up gradation of Sonic firewall from NSA 2400 to NSA2600 (Amt. 01 Lakh)
- Online journals for faculties and Students by EBSCO, JGATE, Inflibnet, DELNET, OPAC
- Online Training for faculties by EBSCO
- User Library Orientation for new entrants.

4.6 Amount spent on maintenance in lakhs:

i) ICT

| 7.58 |

ii) Campus Infrastructure and facilities

| 9.12 |

iii) Equipments

| 2.9 |

iv) Others

| 0.03 |

Total:

| 19.64 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support

Monitor Updates of course structure, fee structure, Add on courses , Infrastructure, Disciplinary Rules , Committees, Activities which are published in the Prospctus and displayed on notice boards and college website.

Suggest organisation of Library User orientation Programme for new entrants and also conduct various activities for student development

 Encourage faculty to help improve employability of students by arranging guest lectures,

workshops, on the job training, conduct mock interviews, group discussion etc

Promote to help students from Student Aid Fund and Teachers Sponsored Student Aid Fund (TS-SAF) .

Monitor working of the Placement Cell

5.2 Efforts made by the institution for tracking the progression

➢ The Institution and Exam Department tracks the progression through Continuous Evaluation: through class and home Assignments • Semester end exam ,Term end examination Journal submission and viva Important Circulars displayed Exam Committee Internal tutorials and assignments
➢ Class Activities
➢ Parents' meetings and feedback to parents about their wards through SMS facility.
➢ TC Register maintained to track progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1286	424	00	00

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%
	810	47.3

Women	No	%
	901	52.7

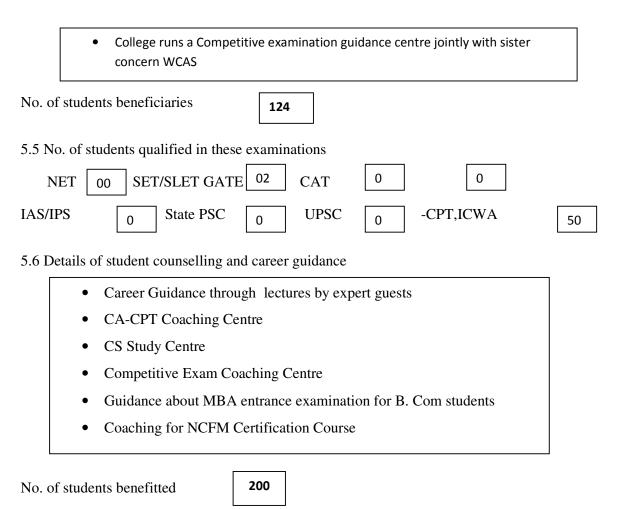| Last Year 2015-16							This Year 2016-17							
General (Open/SBC)	SC	ST	OBC	VJ/NT	Physically Challenged	Total	General	SC	ST	VJ/NT	OBC	SBC	PC	Total
984	155	04	435	132	01	1711	633	170	01	133	349	425	00	1711

Demand ratio: In case of admissions to M Com, the demand ratio is approximately 3:1

Demand ratio is not applicable since Admissions at entry level (Part I) to BBA, BCA and MBA courses are through centralised process of Solapur University.

80% students admitted to B Com Part I are in house students who have passed the qualifying HSC examination from our junior college   and the remaining 20% seats are through centralised admission process.

 Dropout %: NIL (Total 23 students, 14 BBA/ BCA & 9 MBA)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College runs a Competitive examination guidance centre jointly with sister concern WCAS

No. of students beneficiaries   **124**

5.5 No. of students qualified in these examinations

NET   00   SET/SLET GATE   02   CAT   0   0

IAS/IPS   0   State PSC   0   UPSC   0   -CPT,ICWA   50

5.6 Details of student counselling and career guidance

- Career Guidance through lectures by expert guests
- CA-CPT Coaching Centre
- CS Study Centre
- Competitive Exam Coaching Centre
- Guidance about MBA entrance examination for B. Com students
- Coaching for NCFM Certification Course

No. of students benefitted   **200**

Guest Lectures are for all UG and PG students

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	120	46	31

5.8 Details of gender sensitization programmes

- Legal guidance programme and counselling sessions for girls
- Yoga and Hb Check-up camp
- Workshop on Laws and Acts for protection of women
- Self Defence Training Camp for girls
- Workshops by Superstition Eradication Group and Maharashtra Mahila AAyog

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 141 National level 25 International level 01

No. of students participated in cultural events

State/ University level 23 National level 00 International level 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 21 National level 05 International level 01

Cultural: State/ University level 04 National level 0 International level 00

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	10	1,06,400
Financial support from government	496	1,21,51,055
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs   : State/ University level ☐ 0   National level ☐ 0   International level ☐ 0

Exhibition: State/ University level ☐ 0   National level ☐ 0   International level ☐ 0

Competitions: State/ University level ☐ 5

5.12 No. of social initiatives undertaken by the students ☐ **10**

5.13 Major grievances of students (if any) redressed: <u>No major grievances</u>

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:
To develop competent students by imparting value based quality education with a commitment to their ethical and multidimensional development which will contribute towards their social and financial well-being.

Mission:
To cater to the academic and professional aspirations of the students through value based education and promoting the development of socially marginalized students in order to uphold social equality with an objective of supplying ethical human capital in the form of globally competent entrepreneurs, managers and businessmen.

6.2 Does the Institution has a management Information System

Yes. The MIS is being implemented with respect to

Administrative procedures:
The entire administrative procedure is computerized. Decentralization is achieved through Local Management Committee (LMC) comprising of Trustee Members, Principal and representatives of teaching and non-teaching faculty. The LMC works out a budget plan at the beginning of the year for different expenditure heads and the same is disbursed as per the plan. Various sub committees are prepared with a coordinator. The delegated work is executed by the committees. IQAC also serves as a support system for the decentralization.

Student admission:
Regular monitoring of the admission process is done by the admission committee and by the principal. Admissions are done as per the state Government, University and DTE guidelines. The data required by various Government departments is provided with the help of computer system and software used. The process is transparent and admissions are on the basis of merit.

Student record:
The records pertaining to students are maintained using CMS software in office. Thus various details of the students are available readily. Students' attendance records, internal assessment records are computerised and available on LAN. Students' attendance and performance status are informed through bulk SMS to the parents.

Evaluation and examination procedures:
Detailed analysis of the results is done by the respective class teachers. A report is prepared on that basis. Feedback is given to the principal and the faculty members. The names of the rank holders as well as the reports of various departments are published in the college magazine 'Hira '. This provides information to the stake-holders.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- As the college is affiliated to Solapur University, Solapur, the curriculum is designed by the University and our faculty work as members of syllabus framing committee

6.3.2 Teaching and Learning

The college provides a learning environment with an aim to empower students and develop their personality. Quality improvement strategies include:

1.Need based attention using special techniques like GD, Role Plays, case studies, etc Industrial visits.

2. Performance evaluation through tests, assignments etc.

3.Mentoring system in Management Department – Mentor identifies the weaknesses of students and guides them accordingly in separate batches.

4.Activities beyond classroom boundaries conducted by various platforms for overall development of students like Commerce Association, Interactive Forum, MASTERS, SAHARA, FINSIA, Arts Circle, Marathi Literary Association

5.Use of LCD projector for Power Point presentations during classroom teaching & guidance sessions

Video-conferencing and smart classroom facility for delivery of expert .

6.3.3 Examination and Evaluation

(i)   Evaluation of students through semester pattern examinations conducted by the University and tests, assignments, case studies, preliminary examinations, student seminars, projects, viva, etc.

(ii)   Solapur University has introduced CBCS for First year degree course.

6.3.4 Research and Development

1. Students are encouraged for presentations of their research outcomes in Avishkar-Student Sate level research festival

2 Three. Ph. D. Awarded during the year.. 4 Ph.Ds in progress:

3 College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions,

6.3.5   Library, ICT and physical infrastructure / instrumentation

Fully equipped library

Five smart class projectors purchased during the year.

RO water system installed

12 computers purchased during the year.

6.3.6   Human Resource Management

1.   Faculty members attended seminars, conferences, workshops and presented papers.

2.   Faculties attended Faculty / Professional Development Programmes

3.   Self-appraisal method for performance assessment

4.   Feed-back from students about faculty and administrative staff

6.3.7   Faculty and Staff recruitment

Recruitment of faculty and staff done strictly as per the Government and University norms

6.3.8   Industry Interaction / Collaboration

1.   Industrial visits of students
2.   On the job training to students
3.   Interactions with entrepreneurs and professionals through their guest lectures
4.   MOU signed with various organisations during the year
5.   Commerce Association, MASTER, FINSIA, SAHARA, SPARK – platforms for student development

6.3.9   Admission of Students

(i)   Admission of students is done on the basis of merit and according to Govt. Norms (MBA admissions through the Directorate of Technical Education, Maharashtra State, Mumbai & BBA / BCA admissions by the Solapur University, Solapur by conducting entrance test) by the admission committees consisting of faculty members.

6.4Welfare schemes for

Teaching Non teaching Staff	(i)	Employees Credit co-operative society – To meet financial needs of faculty and staff members
	(ii)	Group insurance scheme for all faculty and staff members
	(iii)	PF & Gratuity
Students	(i)	Students' Aid Fund for economically backward students
	(ii)	Group insurance scheme for students
	(iii)	Scholarships
	(iv)	Teacher Sponsored Student Aid Fund (TS-SAF) for needy students

6.5Total corpus fund generated

11,28,133/-

6.6 Whether annual financial audit has been done: Yes √   No

6.7 Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Walchand College of Arts and Science
Administrative	No		Yes	Walchand College of Arts and Science

6.8 Does the University/ Autonomous College declare results within 30 days? Not Applicable

For UG Programmes Yes   No

For PG Programmes Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituentcolleges?

Not Applicable.

6.11 Activities and support from the Alumni Association

1. Guidance lectures conducted by alumni members for students
2. Alumni have declared scholarship for the students who are needy having good scoring in university examinations.
3. Alumni gifted   sponsored Rs 5000/- for prizes in college competition

6.12 Activities and support from the Parent – Teacher Association

Oral Suggestions from parents in parents meet.

6.13 Development programmes for Non Teaching /support staff

1. On international Yoga day – Organized talk and training programme on yoga for staff
2. Office Supredentant Shri S B Bansode was deputed to attend state level workshop on Effective Office Administration and College Development organized by Solapur University, Solapur.

6.14 Initiatives taken by the institution to make the campus eco-friendly

(i) Celebration of Environment Day, World Ozone Day

(ii) Tree Plantation in campus

(iii) Environmental Awareness by students in schools through presentations

(iv) E-Waste management facility

(v) Green Audit

(vi) Waste water recycling, roof water harvesting, Solar system for energy conservation;

(vii)   Vermi-composting unit in campus

Revised

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - Peer Group teaching learning Practice
> - Best library user award for students
> - Library Membership for Senior citizen

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action chalked out by the IQAC in the beginning of the year and the outcome/action taken by the end of the year *

Sr No	Plan of Action	Outcome/Action Taken
1	To Monitor and Review Preparationsfor forthcoming NAAC peer team visit (3rd Cycle)	NAAC peer team visited and assessed the institute in December 2016.College awarded ' A' grade with CGPA 3.21
2	To organise National Seminars	02 National Seminars Organised
3	To excel in curricular, co-curricular and extra-curriular activities.	11 students in University Merit List and three gold medals Participated and Won Prizes in Competitions organised by Solapur University: • First Prize for college magazine HIRA with 30 individual prizes • Three Prizes at Youth Festival • First Prize in Dexter Innofest 2017 • Second Prize in Book Review Competition Hosted Intercollegiate competitions Participation in Avishkar Research Festival Achievements in different sports competitions

4	To focus on research output through staff participation in conferences, paper presentations/ publications and award of doctoral degrees	Faculty publication in various journals and participation in FIPs and conferences at different level is remarkable
5	To organise Skills Development Programmes	Conducted Certificate Course in Tally, Communication Skills. Organised Workshops on Professional Skills and guest lectures.
6	To conduct gender specific programmes	Self Defence Training Camp for Girls Yoga camp Hb Check-up Camp for girls Health check-up camps for students Workshops by ICC Guest lectures
7	To organize seminars, workshops and guest lectures for students	Organised Guest lectures, workshop on Research Methodology and Annual Seminars.
8	To carry out rainwater harvesting work in the campus. And conduct green audit of campus.	5. Rainwater harvesting work and Green Audit was carried out in the campus.
9	Fulfilling social responsibilities	•Visit to various school, participation in programmes to create awareness about benefits of being eco-friendly, Donation to orphanage Blood donation camp Extending Library Services to Senior citizens Annual Camp (NSS)
10	To initiate the process of starting new research centre.	Research Centre in commerce subject approved by University

7.3 Give two Best Practices of the institution

> 1. Peer group teaching –student Participation
>
> 2. Teacher Sponsored – Students Aid Fund (TS-SAF)

* (Refer: Annexure 3

7.4 Contribution to environmental awareness / protection

> 1. Ozone day and environment day observed
> 2. Students' lectures in nearby schools about environment awareness
> 3. Tree plantation
> 4. Green Audit
> 5. Rain Water Harvesting and Waste Water management
> 6. Energy Conservation through use of Solar Panels in campus

7.5 Whether environmental audit was conducted? Yes   No   √

7.6 Any other relevant information the institution wishes to add.

- Annual Seminars for BBA, BCA, M Com and M.B.A. are organized on upcoming issues during which industry experts are invited to share their experience. Also students undertake research and present papers related to the sub-topics of the theme.

- Activities (e.g. Kommerze Arena) were organised to give practical knowledge of the concepts learnt through classroom lecture.

- . Our College students continued the tradition to shine in the University Merit List at the M Com, MBA, BBA, BCA and B Com Examinations held in March, 2016 with 11 students in University Merit List

- Miss Vaishnavi Mushan bagged two gold medals for standing first in M Com in the University. Mis Pooja Konda bagged the first Late Bhausaheb Gandhi gold medal given to the student standing first in the University in MBA.

- In addition, our student of B Com III Mahesh Gyamlani bagged the first gold medal given in the name of Late Shri Bhausaheb Gandhi for standing first in Accountancy _Paper I&II at B Com III.
- Our College Annual Magazine HIRA bagged the First Prize at the Intercollege Magazine Competition (Traditional College Category) Of Solapur University, Solapur. The college takes pride in being the only single faculty commerce college with 30 individual prizes awarded to students for their contributions in eight different languages including English, Marathi, Hindi, Urdu, Sanskrit, Kannada, Telugu Gujarati and the art section.

- Our student Kiran Pandhre was selected to represent Maharashtra as member of the Maharashtra State Senior Men Football Team In the prestigious Santosh Trophy National Football Championship.

8. **Plans of institution for next year**

> ➢ To start certificate courses affiliated to Solapur University
>
> ➢ To increase activities of placement cell
>
> ➢ To organise Skill Development Personality Development Programme for final year students
>
> ➢ To organise university level sports competitions
>
> ➢ To organise Stress Management and Heath promotional Programmes for staff and students.

Dr Smita Mayekar   Dr.Santosh Koti

Coordinator, IQAC   Principal & Chairperson, IQAC

Annexure No 1: Academic Calendar for the academic year 2016-2017

Annexure No 2: Analysis of students feed-back.

Annexure No 3: Best Practices