



Shri Aillak Pannalal Digambar Jain Pathashalas
**Hirachand Nemchand College of
 Commerce, Solapur**

(Autonomous)

Seth Walchand Hirachand Marg, Ashok Chowk, Solapur 413006 (Maharashtra State)

APPLICATION FORM

(Candidate must fill this form in his/her own Handwriting)

To
The Principal
 Hirachand Nemchand College of Commerce,
 Solapur



Sub: Application for the post of **Assistant Professor in** _____.

Respected Sir,

As per the advertisement published in Daily Newspaper _____, Dated _____,

I, the undersigned, am applying for the Post of **Assistant Professor in** _____ at
 colleges of your renowned institution.

A) Applicant's Personal Information:

1) Full Name (Surname First) : _____

Full Name in Devnagari : _____

2) Correspondence Address : _____

: _____

: _____

3) Permanent Address : _____

: _____

: _____

4) Mobile No. : _____ E_mail. _____

5) Date of Birth : _____ Age: _____ Years _____ Months

(As on date of Application)

6) Religion and Caste : _____ Category: _____

(SC, ST, VJA, NT, OBC, SBC, OPEN, JAIN)

7) Whether Physically Handicapped: Yes / No

(Enclose Photo copies of caste certificate, caste Validity, Non-Creamy Layer certificate,
 physically handicapped certificate whichever is applicable along with the application)

B) Educational Qualification:

Sr. No.	Examination	Subject	Year of Passing	Marks Obtained	Total out of Marks	Percentage / CGPA	Class	Board/ University
1	S.S.C							
2	H.S.C.							
3	B.A./B.Com./B.Sc.							
4	M.A./M.Com./M.Sc.							
5	NET							
6	SET							
7	M. Phil							
8	Ph.D.							
9	Any other							

(Self-attested copies the documents should be attached)

C) Experience:

Sr. No.	Name of Institution	Designation	Nature of Appointment	Period of Appointment	
				From	To

D) Are you the past student of this Education Trust?**YES / NO**

If Yes, Branch Name _____

I, certify that, all the information given by me is true to the best of my knowledge. If wrong, then my candidature may be automatically terminated.

Therefore, I am requesting you to consider my application favorably and oblige. Thanking you,

Yours faithfully

Date:**Place:**

Signature

(Name: _____)

(Note: Applications with incomplete information will not be considered.)

Score for the Post of Assistant Professor in _____ in the Colleges

Sr. No.	Academic Records	Score	Self-Appraisal Score	Page number of Supporting document	Verified Score
A	Academic Records (Max marks 46)				
	a.	Score for Marks obtained at UG and PG Degree Examinations (Max. Marks 24)			
	i	Graduation (Max. Marks 10)	80% & Above = 10 60% to less than 80% = 08 55% to less than 60% = 06 45% to less than 55% = 04		
	ii	Post- Graduation (Max. Marks 14)	80% & Above = 14 60% to less than 80% = 12 55% (Relaxation for Reserved Category/PWD Candidates as per Govt. of Maharashtra Norms) to less than 60% = 10		
	b.	M.Phil., and Ph.D. (Max. Marks 17)			
	i	M.Phil.	60% and above = 05 55% to less than 60% = 03		
	ii	Ph.D.	= 17		
		M.Phil. + Ph.D. = Maximum 17 Marks			
	C.	JRF / NET / SET (Max. Marks 05)			
	i	NET with JRF	= 05		
	ii	NET	= 04		
	iii	SET	= 03		
		JRF + NET + SET = Maximum 05 Marks			
B	Teaching Experience (Max. Marks 06)				
	Scores for approved teaching experience (as approved by the University /Parent body including approved experience as CHB/ Contractual/ Adhoc) / Postdoctoral experience shall be 1 mark per year. However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately. However, while calculating the yearly approved experience of CHB/ Contractual/ Adhoc positions, the tenure shall not be less than 9 months (continuous or broken) in respective Academic Year				
C	Assessment of Research Skills (Max. Marks 08)				
	a.	Research Publications, Books Authored and IPR generated (Max. Marks: 06)			
	i.	Research Publications: In case of award of Marks under Research Publications, only PEER Reviewed Journals shall be considered. Score for PEER Reviewed Research Publications shall be 1 per Research Paper for single author Publications. In case of Multiple Authors, the principal author (first author or author for correspondence) shall get 60% Marks and Co-authors shall get 40% marks.			
	ii.	Books Authored and Published by Reputed (National/ International) Publisher (with ISBN): 2 marks per authored reference book 1 Mark per Edited Book/chapters in edited volume/ Translated Book			
	iii.	IPR generated 2 marks per IPR (Patents / Copyright/ Trademarks/ Designs etc.) granted/ awarded			
		Research Publications+ Books Authored+ IPR generated: Max. 06 Marks			
	b.	Awards (Max. 02 Marks) :			
	i.	International/National Level (Awards given by the Reputed International Organizations/ Government of India/Government of India recognized National Level Bodies): 02			
	ii.	State Level (Awards given by State Government): 01			
		International + National + State Level Awards: Max. 02 Marks			
	Total				

Date:

Place:

Signature of the Candidate

(Name : _____)

Declaration Form
'A' (See Rule-04)

Shri./Smt./Dr. _____ Son/ Daughter/ Husband/Wife of

Shri. _____ aged _____ years, resident at _____ do hereby
declare as follows:

1. That I have filled my application for the post of _____
2. I have _____ (Number) living children as on today, out of which no. of children born after 28th March 2005 is ____ (Mention dates of Birth, if any).
3. I am aware that if any total number of living children are more than two due to the Children Born after 28th March 2005, I am liable to be disqualified for the same post.

Date:

Place:

Signature of the Applicant

Office Use Only

The credentials are verified and the candidate is **Eligible / Not Eligible**

Reason for Not Eligible Candidate:

Name & Signature
Member
Scrutiny Committee

Name & Signature
Member
Scrutiny Committee

Name & Signature
Chairmen
Scrutiny Committee